

# APPLICATION FOR EMPLOYMENT

**Notes on Completion:**

1. Please complete form using BLOCK CAPITAL letters and return to Sustain Landscapes Ltd, Delves Lane Industrial Estate, Hownsgill Drive, Consett, County Durham DH8 9HU or email to recruitment@sustainlandscapes.com
2. Please attach your curriculum vitae if you have one.
3. Answer questions in full. Delete answers (yes/no) where not applicable. If an answer is not applicable write **N/A**.
4. All applicants who meet the requirements advertised will be given fair and equal consideration, regardless of race, sex, colour, creed, nationality, ethnic origin, marital status, sexual orientation, religion, age or disability.
5. You will be required to provide evidence of your right to reside and work in the United Kingdom should an offer of employment be made.
6. You will be required to provide evidence of qualifications should an offer of employment be made.
7. Employment references will be sought from your current and previous employers. Please note that no reference will be sought from your current employer without your consent.
8. Information provided by you will be treated in the strictest confidence.

Surname

Address

First Name(s)

Date of Birth

Post Code

Tel No - Home

Email Address

Tel No - Mobile

N.I. No

Are you legally eligible for employment in the United Kingdom?

Do you require a work permit to work in the United Kingdom?

Position Applied for?

Where did hear of this vacancy?

**ACADEMIC, PROFESSIONAL EDUCATION AND TRAINING -**

Academic Education	Grade	Year	Professional Education	Grade	Year

Please provide details of CSCS/CPCS cards previously or currently held:

Training courses completed relevant to position:

**EMPLOYMENT HISTORY -**

Present or most recent employment (include employer's name and address):

**PREVIOUS EMPLOYMENT OR RELEVANT EXPERIENCE (Please list previous employment beginning with the most recent)**

Employer's name, address	Position held	Dates (from – to)	Duties	Salary on leaving	Reason for leaving

Have you previously worked for Sustain Landscapes Ltd or any associated Company? If so, please state when:

What notice period are you required to give to your present employer?

What is your salary expectation?

£

**HEALTH -**

Do you have any disability or if your ability to undertake work for which you are applying is limited in any way please provide details:

**DRIVING -**

Do you hold a current UK driving licence?

Please provide details of additional categories held:

Please provide details of any endorsements received:

**CRIMINAL CONVICTION DECLARATION -**

Provide details of any unspent criminal convictions that you may have (as in accordance with the Rehabilitation of Offenders Act 1974). Please be aware that the Rehabilitation of Offenders Act 1974 may not apply if the position you seek involves working on premises concerned with providing accommodation, care or working with young, elderly, sick or disabled people. You may be required to provide further information.

Not applicable  Yes  Please give details:

**REFERENCES -**

Please name two referees, one of whom should be a present or past employer.

NAME	1.	<input type="text"/>	2.	<input type="text"/>
POSITION		<input type="text"/>		<input type="text"/>
ADDRESS		<input type="text"/>		<input type="text"/>
TELEPHONE No.		<input type="text"/>		<input type="text"/>

I authorise the Company to obtain references to support this application once an offer has been made and accepted. To the best of my knowledge all the information I have given is true. I understand that any false statement may disqualify me from employment or render me liable to dismissal. I give my consent for my personal information to be processed in relation to my application for employment in line with the requirements of the General Data Protection Regulation. I understand the information given in this form will only be used by the Company in relation to my application for employment. By signing this declaration I am giving my express consent for you to retain and process this information under the General Data Protection Regulation 2018.

SIGNATURE

DATE

**SUPPORTING INFORMATION-**

Please provide any information to support your application below: